Minutes of the TAR Huts Committee

2019 – 2020 AGM

At DOC Porirua Conservancy Office

13B Wall Place Porirua

On Tuesday 29 September2020

The meeting started at 7.30pm

**1 PRESENT:**

Marcus Steenken (ARAC), Andi Cockroft (ARAC), Nicholas Boyack (HVTC), Owen Cox (Parawai TC), Phil Glasson (Parawai TC), Gwyn Thurlow (NZDA Wellington), Simon Davis (TTC), Barry Insull (ARAC and NZDA), Brian Collins (WCTC)- no vote, Jenny McCarthy (MTSC), Jean Garman (MTSC),Mike Thrupp (Wairarapa DA), Gavin Gardner (HHC), Allan McComb (HHC), Derrick Field (exNZFS, HVNZDA), Graeme Lenihan (MTC)

Voting – one member per club

HHC – Allan McComb

HVNDA – Derrick Field

exNZFS – Derrick Field

ARAC – Marcus Steeneken

PTC – Owen Cox

TTC - Simon Davis

Wgtn NZDA - Gwyn Thurlow

MTC - Graeme Lenihan

MTSC - Jean Garman

**2 DOC PRESENCE:**

Kathu Houkamau, Wendy Gray

**3 APOLOGIES:**

**4** Confirmation of minutes from previous meeting were accepted with no issues identified.

**5 ELECTION OF OFFICERS:**

Chairman Nominations – Derrick Field was nominated by Marcus Steeneken Seconded by Jean Garman = Accepted and Derrick accepted position

Treasurer Nominations – Ed Trotter was nominated by Ed Trotter, seconded by Marcus Steeneken = Accepted - Ed Trotter not at meeting but had advised he would accept if nominated

Secretary Nominations – Marcus nominated Andi Crocroft, after discussion– W Gray to provide admin support as required at meetings and to take and circulate minutes and agendas, circulate notices and information as requested.

Thanks, and appreciation extended to Nicholas Boyack for role as Chairman – Jean/Derrick

**6 ANNUAL REPORT:**

Kathy to provide details (touch base with Kathy re written report or wording here)

Nicolas to ask Phil to produce a balance sheet for year ending June 2020.

New signatories would need to be actioned and old ones (NB and PG) removed. Gwyn nominates Derrick/Ed as new signatories and the change of to be co0ordinated – Seconded Jean

**7 Financial Report**:

 Circulated (Derrick has this) – A report has been filed to the Charities Commission. Brief discussion on who/how/what. (No resolution or answer recorded here)

**8 GENERAL BUSINESS:**

Brief summary of discussions that followed:

Chairman outlined a few suggestions to keep the discussions here on tidy and to the point, all to speak unless meeting gets out of control.

Annual Hut and Track Maintenance outlined by MTSC

Tracks of Burn/North Ohau and Dorset huts – HHC working towards what’s need to be done

Waiotauru hut – painting this summer (rebuilt completed 2019) New fire/flashing to be installed – ARAC

Field/Kime/Cone Huts – trees and vegetation work – TTC to let Derrick know

Blue range – painting and flashing replace – MTC regular visitations

Mitre Flat Hut – MTC not so often there but mentioned Baiting and types of predator proofing discussed – Roof repair is scheduled but not done due to “working at heights” and looking to have this done sooner rather than later

Cattle Ridge/Roaring Stag – Wgtn NZD mentioned maintenance of roaring stag and bridge – engineer report of wire bridge?– one tie and one strut severed. Ranger to go up on annual trip – TBA. Cattle ridge door needs attention. Gwyn to request Ed to resend details.

Derrick outlined a report on general maintenance by exNZFS (Derrick to insert or attach).

Waitewaewae and Powell huts mentioned – interest and use by public – future trips for work and maintenance to discussed and planned.

Kathy (DOC) outlined Helicopter Operators – There is no preferred operator, clubs/groups can choose as required.

Marcus outlined feedback on Website and mailing list and mentioned that committee business shouldn’t be discussed on general group list. Talk of a members mailing list and a representative list to be created – an email is to go out asking for one club representative to go on the new committee only closed group and other list will remain for people/clubs to exchange information and for general communication.

Funding Bids:

The funding application form is to be found and updated and circulated.

Three bids submitted:

Horowhenua Hunting Club – Burn Hut - $97770.00 – Spring Clean (major repair replacing windows and sheet cladding) and repairs – includes cost of materials and flights carrying equipment required to hut. – request for Funding application form to be sent to Club to re-present application on with further details. HHC approved once submitted on Application form and forwarded to Doc for approval. USB stick with photos on submitted with application for funding– Wendy holds this.

Manawatu tramping and Skiing Club – Mangahao Flats - $4950 - Prep work and painting plus costs of transporting people and equipment to hut. Doc/Dulux to provide primer/paint/stain – Club to provide details of what amounts etc closer to time.

Masterton Tramping Club – Blue range and Mitre Flats Huts - $848.00 – A24 and A12 traps. **MTC bid declined. DOC will supply traps if MTC to bait and gas.**

Wellington NZDA – reimbursement for costs in re-opening Cattle Ridge – it was decided to request the application was re-worded and to re-submit on Funding form. (derrick has further details on this bid – WG has no details)

DOC approval will be on work required to be done and to meet Hut Standards. Derrick and Kathy to discuss this and outline procedure to follow.

Thoughts on what direction TARHC should follow from here on requested, covering any changes required and how should TARHC continue? Doe this group want to be formal or does this group want to promote and work with BCT?

Simon suggested we outline this to members and further discussion would be required, rules and objectives need to be reviewed and will be a long process that could not be completed at this meeting.

There being no further general items to discuss, meeting closed at 9.30pm.

**9 Next Meeting** set for Monday 15 February 2021 – 6.30 or possibly earlier.

Venue to be discussed and confirmed – somewhere more central for all – Upper Hutt?

**Approved and a true and correct record of that meeting:**

**............................................... (Chairman) Date: ...................................................**

**TO BE DONE:**

Kathy to provide details of Financial Report

Bank Signatories Changed

Kathy to approach Phil re Balance sheet for YR 30 June 2020

Wendy to find Finding Application sheet and update and circulate to Elected members. (DONE)

Kathy to procure traps for MTC. (DONE)

Bids to be approved by DOC and Chairman/Clubs advised (DONE)

HHC and Wgtn NZDA to resubmit application on form. (HHC Done)

TTC to provide details of tree work and vegetation clearance of Field/Kime/Cone Huts

Wgtn NZDA to resend details of Roaring Stag Bridge and Cone Hut door

Derrick to attach exNZFS Report

Email to be circulate requesting club representative

Website Mailing List updated/changed/created for closed group – Committee (DONE)

Date and Venue to be set and venue found for 15 / 2/ 2021 – meeting to be postponed and new date, time and venue to be advised